DGSR Preparation and Information Friday Sept 29, 2023



Your Hosts



- DGSR Staff
- KIDS Desk Staff
- Truly collaborative between the two staffs to ensure it's as painless as possible.
 - Contact the DGSR Helpdesk/KIDS Helpdesk at: Email: <u>dgsrhelpdesk@ksde.org</u>; <u>KIDS@ksde.org</u>
 - Phone: 785-296-7935 (KIDS helpdesk) or 785- 296-3444 (DGSR helpdesk)

Things to Complete Now

- KIDS reports can be run by building or by district. Running by building can focus on specific students, be shared with building staff for verification. Running by district provides a big picture look at where these things are for the year.
- Examples of these reports include:
 - Graduate reports
 - Dropout reports
 - Unresolved exits
 - Exit status reports
 - Graduation comparison.



Other submissions to pay attention to....

- 1. EXIT students and submit in KIDS (end of school year/beginning of school year).
- 2. Students leaving grade school for middle school. Do not exit students retained.
- 3. Students leaving middle school for high school. Do not exit students retained.
- 4. Students leaving a building to go to a different building in the district.
- 5. Students leaving the district (another district in Kansas or the state or the country or this plane of existence).
- 6. Students who do not return after the previous school year with no indication of where they went.

Depending on the size of your district this may be a huge undertaking.

ASGT Information

- 1. Claim all current students on an ASGT in KIDS
 - a. beginning of school year
 - b. after students have started classes and can be confirmed as attending.

Other Information:

- 1. Run Unresolved Exits report to identify students who were not exited and were not reclaimed.
 - a. Run by building or by district
 - b. Determine if students need to be exited or claimed.
- 2. Run Graduates report in KIDS. Review for accuracy.
 - a. Are you missing any graduates?
 - b. Did you submit students who didn't graduate or transitioned into transitional programs?
- 3. Run EXIT Status for the previous school year in KIDS.
 - a. Students exiting with 5, 6, 11, 12, and 13 will count as non-graduates
 - b. Are these statuses correct?
- 4. Run Dropouts report in KIDS.
 - a. Only students submitted as 14, 16, 17, 19, or 20 will appear on this list.
 - b. Students who did not graduate and are retained or transferred to another school will register as non-graduate students.

Other Information

- 1. Pull enrollment data, start ENRL reporting process.
 - a. Verify the students on the ENRL data pull were in the building/present for class on Sept 20. Submit on ENRL.
 - □ Building ##
 - □ Building ##
 - □ Building ##

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- b. Ask for list of students who were in the building/present for class before Sept 20 but absent on the day.
 - □ Building ##
 - □ Building ##
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 - ...
- c. On Oct 4—ask for an update. Were the students in b present any day after Sept 20? Submit on ENRL for any who were.
 - □ Building ##
 - □ Building ##
 - □ Building ##

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- 2. Submit EXIT records for any student exiting before Oct 1 prior to closing/signing off on DGSR.
 - a. Run Exit Status report for current school year.

Once DGSR opens

- Run student history really go through this report and check for accuracy.
- Lot of questions will be answered by doing this.





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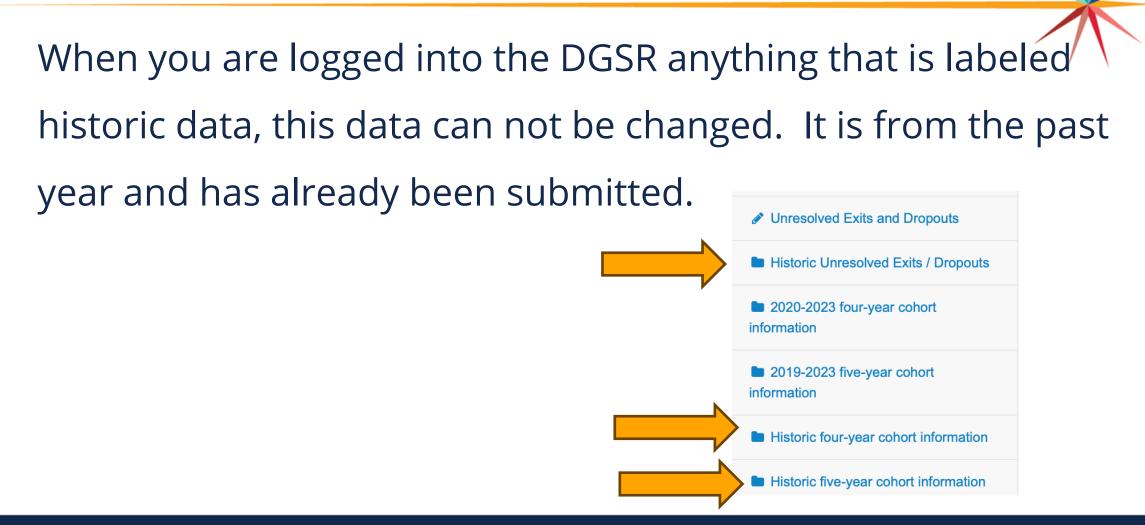
• The Dropout Graduation Summary Report (DGSR) provides all schools and districts an opportunity to review and certify their dropout and graduation data are correct before submitting the report to the Kansas State Department of Education (KSDE).

• Opens this year, Monday, October 2.

• Reminders that all principals should be logging in to the DGSR to look at to check their data.

• Due Tuesday, October 31st. If district admin does not sign off, we will be submitting for the district.

Once DGSR Opens



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Q and A





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- DGSR Staff
- KIDS Desk Staff



- Contact the DGSR Helpdesk/KIDS Helpdesk at: Email: <u>dgsrhelpdesk@ksde.org; KIDS@ksde.org</u>
- Phone: 785-296-7935 (KIDS helpdesk) or 785- 296-3444 (DGSR helpdesk)

